



Getting to know your volunteers:

Date:

You don't need to have every box filled but look out for people doing more than one role or clear gaps in your workforce. This will help you identify where and if you need to recruit more volunteers.

Who volunteers at your club?
How many key people keep the club going?
Do you have any gaps in your workforce?

KEY ROLES

HONORARY PRESIDENT	HONORARY CHAIRPERSON
HONORARY TREASURER	SAFEGUARDING OFFICER
FIXTURES SECRETARY	DISCIPLINE SECRETARY
HONORARY SECRETARY	REFEREE COORDINATOR
INTERNATIONAL TICKETS CONTACT	CLUB COACHING COORDINATOR
CLUB VOLUNTEER COORDINATOR	

CLUB VOLUNTEER ROLES

BUILDINGS MANAGER	CAPTAIN(S)	COACH	MINI & YOUTH CHAIR	COUNTY REP (ADULTS OR MINI-YOUTH)
MEMBERSHIP SECRETARY	BAR MANAGER	SCHOOL, COLLEGE, UNIVERSITY LIAISON	GROUNDS MANAGER	FIRST AID OFFICER
EQUIPMENT MANAGER	PLAYER REGISTRAR	TEAM MANAGER	TOUR MANAGER	TRANSPORT MANAGER
EVENTS MANAGER	FUNDRAISING MANAGER	SOCIAL SECRETARY	COMMS AND PR MANAGER	WEBMASTER
			MERCHANDISE MANAGER	DIRECTOR OF RUGBY

ADDITIONAL VOLUNTEER ROLES

CATERING MANAGER	GRANTS MANAGER	PATHFINDER
MARKETING AND SPONSORSHIP MANAGER	COMMERCIAL MANAGER	HEALTH, SAFETY & ENVIRONMENT OFFICER
WOMEN / GIRLS COORDINATOR	DIGITAL COMMUNICATIONS OFFICER	ARCHIVIST

ANYTHING ELSE?

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